



APRIL 2023

CITY MANAGER'S **REPORT**

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



Many exciting changes are in store for the Island Transit fleet.

Island Transit has three services open to the general public and an ADA service for those who qualify. The three main lines are the rail trolleys, the rubber wheel trolleys, and the regular fixed routes.

The rail trolley services returned in 2021 and primarily service downtown with routes along the rail tracks. Three of the four rail trolleys were restored after sustaining damage from Hurricane Ike in 2008. The remaining fourth trolley is in Iowa now undergoing repairs, with an anticipated return to Galveston later this year.

Since 2017, the City of Galveston has operated the rubber wheel trolley service, which primarily serves the Seawall and is utilized by visitors to the island. The Galveston City Council recently approved the purchase of four new rubber wheel trolleys with hotel occupancy dollars to replace the existing fleet with upgraded buses. The new

trolleys have been ordered and are expected to arrive within the year.

The Galveston City Council also recently approved the purchase of four trolley buses to replace the fixed-route lines, which primarily serve residents. The nostalgia trolley buses will replace cutaway buses as part of Island Transit's rebranding efforts to update the fleet with the trolley-look now characteristic of Galveston. These buses are expected to arrive within the year.

Last fall, Island Transit purchased two propane-fueled trolley buses for the regular fixed-service routes utilizing a federal grant for alternative fuel transportation. These alternate fuel buses are expected by early fall.

We're excited about these upcoming changes and updates to our fleet.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 41 -Court cases heard in Municipal Court
- 3 -Housing Abatement cases heard in Municipal Court
- 22 -Public Nuisances abated.
- 24 -Complaint based cases
- 412 -Self-initiated cases
- 99 - Complaints received
- 933 -Total investigations
- 33 -Vehicles Towed
- 55 -Vehicles Red Tagged
- 93 -Residential Parking Permits issued
- 110-Visitors passes
- 98 golf carts permitted
- Long Term Parking Permits – 1 issued
- Regular Parking Violation total for the month was – 2,730 citations.
- Department Received in Payments-
- Golf Carts- \$ 28,965.00
- Alarms- \$ 12,775.00
- Ground Transportation - \$ 25.00
- LTP (Long Term Parking Lots) - \$10.00
- Events –
- Still accepting applications for vacant position -Deputy Marshal



UPCOMING PROJECTS

- Will work on filling a vacant position for Parking Enforcement Supervisor
- Staff available to assist in community events



VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website
- Planned media event for the launch of MDRT
- Worked on PR materials for stormwater master plan
- Developed explainers for new cruise parking rules
- Worked with Parks Department on promotion of summer programs



UPCOMING PROJECTS

- Planning for summer community outreach events
- Hiring new police media specialist
- Developing community engagement programs

LAST MONTH'S VIDEOS

- [Dispatch appreciation video](#)

SPECIAL EVENTS

LAST MONTH'S ACCOMPLISHMENTS

- Held 6 meetings with event organizers regarding their events
- Continued planning for Upcoming Events (May-July)
- Special Event Permits Issued: 4
- Loudspeaker Permits Issued: 10
- Completed Events:
- April 2: Ironman 70.3 Triathlon
- April 15: Galveston Island Market
- April 29: Grand Kids Festival
- April 30: Market Mile

UPCOMING PROJECTS

- May 5-7: La Izquierda Surf & Music Festival
- May 6: Cinco de Mayo Fiesta
- May 6: Satori BBQ Fundraiser
- May 13: Mother's Day Market
- May 20: Galveston Island Market
- May 24: Ball High School Senior Picnic
- May 27: Flamingo Fest Golf Cart Parade
- For additional information on Special Events, please visit <https://www.galvestontx.gov/calendar.aspx?CID=26> or reach out to our team at (409) 797-3705 or MPierce@GalvestonTX.gov

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report April 7](#)
- [Legislative Report April 14](#)
- [Legislative Report April 21](#)
- [Legislative Report April 28](#)

DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- [Inspections Completed](#)
- [Permits Issued](#)



UPCOMING PROJECTS

- **Continue operations**

ENGINEERING & CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- **Residential and Commercial Building Permits**
- **Infrastructure Permits:** Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- **Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits**
- **Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 4**
- **Temporary License to use (TLTUs) – 15**
- **Residential house move permit – 0**
- **Projects in Development Phase:**
- **14th Street Construction Phase Engineering Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.**
- **14th Street Construction Owner's Representative Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.**
- **Projects in Design Phase:**
- **South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – The geotechnical engineer conducted a field reading of static groundwater elevations along the project corridor. The engineer continued performing hydraulic modelling, developing 30% project layout of the pump station and off-site storm drain conveyance/collection system. Discussed possible fuel types for the backup power generation needs of the proposed pump station. This project is ongoing.**
- **Stormwater Master Plan – The consultant has completed the existing conditions model and the model calibration and prepared exhibits for the first public comment meeting for the project. The consultant team facilitated the first public meeting at the 30th Street Community Center on December 15th. This project is ongoing.**
- **Beach Pocket Park #3 Parking Lot Improvements**
- **11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)**
- **Terramar WWTP Preliminary Design – Final PER report submitted.**
- **Pirates Beach Lift Stations 40, 47 and 35 Design**



- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36" Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase underway with the Consultant.
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment. TCEQ provided comments to the initial submittal requesting additional information/clarifications be made. The City's consultant prepared the revisions and submitted this to TCEQ for approval.
- Projects in Construction:
- Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – The Contractor is working on installing the new water main along Avenue S between 53rd and 49th Streets. The project is ongoing with utility work, pavement reconstruction and sidewalk improvements in progress. This project is ongoing and continuing eastward along Avenue S.
- Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform – The City is working with the Contractor on beginning closing out the construction phase.
- 18th Street Storm Drain Improvements – Work to the south of Harborside is complete and the Contractor requested a partial substantial completion walkthrough. The Contractor worked on completing deficient items noted on the punch list. The Contractor also continued working on the construction of the outfall structure at the ship channel. The coffer dam has been constructed and the Contractor is preparing to begin driving foundation support piles into the ground for the bulkhead tieback system. Construction is ongoing.
- Church Street Storm Drain Improvements – 33rd to 37th Streets – The Contractor completed placing the asphalt concrete surface of the road along the project corridor except at the intersection of 35th Street & Church. Construction is ongoing.
- 35th Street Storm Drain & Utility Improve-

ments – The Contractor continued working on stabilizing the roadway subgrade soils in preparation of replacing the driving surface. Construction is ongoing.

- Airport PS and new MG Ground Storage Tank #1
- Airport PS Disinfection Upgrade
- 37th St. Improvement Project – Installation of the proposed utilities has slowed while the Contractor focused work efforts this month on identifying all existing utilities that will cross the proposed improvements along the corridor and identify potential conflicts. Based upon the results, the Contractor has decided to focus construction efforts on installation of the new water main along the 37th Street Corridor. Construction is ongoing for both project segments: Broadway & Avenue P and Avenue P and Seawall Blvd.
- 23rd Street Reconstruction from Broadway to Seawall (thru Galveston County) – The Contractor adjusted the sequence of work to allow for remediation efforts of the petroleum substance encountered at Broadway & 23rd Street and shifted the work zone to perform work along Avenue K between 21st & 23rd Streets. Construction is ongoing.
- 23rd Street Downtown Corridor – Construction of this project is continuing with the Contractor working on the west side of the street between

Mechanic and Market Streets. Work is progressing northward along 23rd Street. Construction is ongoing.

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Repainted the red curbs at City Hall and Fire Station #1
- City Hall window project is currently waiting on the new Terracotta stones to be manufactured, delivered and installed.
- Test all of the standby emergency generators for contaminants in the diesel fuel.
- Planted the spring flowers at City Hall and Fire Station #1
- Seawall Illuminated Bollard Phase II is ongoing
- Purified diesel fuel in those emergency generator tanks that tested positive for contaminants.
- Started preventative maintenance on the ice machines located at various City facilities
- Handled and completed 378 work orders.



UPCOMING PROJECTS

- Completing the Seawall Illuminated Bollard Phase II
- Annual service on the standby emergency generators will be completed
- Topping off the standby emergency generator fuel tanks
- Removing the rust and re-painting the elevated emergency generator fuel tanks at Fire Stations #7 and #8.
- Switching the Rosenberg tree lights to honor the 2023 graduates of Ball High and O'Connell schools.

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Prepare FY2023 2nd Quarter Budget Report
- Continue work on FY2024 Departmental Budget shared folders
- Continued work on FY2024-FY2028 Capital Improvement Plan



UPCOMING PROJECTS

- Produce and distribute FY2023 2nd Quarter Budget Report
- Prepared FY23 Budget Amendment #2
- Continue work on FY2024 Departmental Budget Folders
- Continue work on FY2024-FY2029 Capital Improvement Plan

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Bid Opening for Bid 23-08 Fleet Facility Automotive Lubricants
- Bid Opening for Bid 23-10 Fleet Facility Automotive Tire
- Advertised RFP 23-11 Disaster Debris Removal and Disposal
- Conducted monthly purchasing, P-Card and Contract Management Training for COG staff



VIEW

REPORTS

- View the report [here](#)



UPCOMING PROJECTS

- Drafting Solicitation for the Recycling Office Building
- Drafting Solicitation for Vending Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for Coastal Beach Survey
- Drafting Solicitation for 14th St Pump Station
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Drafting Solicitation for City Hall 4th Floor furniture and remodel
- Drafting Solicitation for 61st St Property remediation and sale
- Drafting Solicitation for CAD/RMS System
- Drafting Solicitation Parks and Concessions Services
- Drafting Solicitation for Disaster Consulting Services
- Drafting Solicitation for Sanitary Sewer Rehab
- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs and Waterproofing
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for City Secretary Furniture
- Drafting Solicitation for Airport Control Tower Window Replacement
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for GFD Uniforms
- Drafting Solicitation for Utility Billing, Print and Mail Outsourcing
- Drafting Solicitation for Galveston Incinerator
- Drafting Solicitation for replacing the existing elevator at airport control Tower
- Drafting Solicitation for replacing the existing airfield control and monitoring system in the control tower
- Drafting Solicitation for Health Benefits Consultant
- Drafting contract for Wastewater Master Plan
- Drafting contract for Water Master Plan
- Drafting contract for UTMB Elevated Storage Tank Rehab and Disinfection Upgrades
- Drafting Solicitation for Supplemental Automotive Vendor Repairs
- Drafting Solicitation for Supplemental Towing
- Drafting Solicitation for Outside Auditing Services

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Continue to encourage e-bills and autopay
- Review mass meter change out file from the contractor to ensure accuracy
- Continue utilizing the new AMI technology to monitor vacant usage and leaks
- Contractors began installing AMI meters in Cycle 4B
- Continue delinquent calls and shut offs
- Installed 6,107 AMI meters in Beacon software application since inception of the project

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022	1st Qtr FY23	2nd Qtr FY23	Apr-23
Meters re-read manually	364	550	321	602	658	1,387	690
Adjustments	2,090	1,536	2,003	2,375	681	597	205
Adjustments (\$\$\$)	\$ 374,840	\$ 341,172	\$ 373,460	\$ 208,133	138,169	59,856	\$ 25,264
Water Bills emailed			73,149	75,338	20,902	20,620	6,985
Water Bills Mailed Out	255,015	255,470	245,009	233,831	57,635	57,282	18,961
Outstanding "water concern" emails received	236	309	323	281	25	54	6
Outstanding "water concern" emails completed	300	509	306	210	25	43	5
Service Orders	20,806	15,078	18,437	18,967	5,533	4,403	1,531
New Customer connections	3,239	3,556	3,483	3,660	667	738	277



UPCOMING PROJECTS

- Continue participation on the core team relating to the AMI implementation project

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Published and submitted the FY22 annual comprehensive financial report to the City Secretary's Office

Performance Measures	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL
Number of vendor payments com	5,476	5,103	5,926	5,039	3,045
Number of checks as percent of total vendor payments	91.07%	85.07%	75.41%	74.94%	72.64%
Number of electronic payments as a percent of total vendor payments	8.93%	14.93%	24.59%	25.06%	27.36%
Number of funds managed	284	118	124	126	137
Investment Portfolio (Millions)	\$139	\$169	\$150	\$162	\$252
Interest Earned (Thousands)	\$3,247	\$1,923	\$81	\$173	\$3,907
Number of FEMA Ike PW's closed	5	1	16	11	19
Number of FEMA Ike PW's finalized	56	31	25	28	32
Number of FEMA Harvey PW's closed	10	2	10	0	0
Number of FEMA Harvey PW's finalized		3	14	0	0
Number of bank accounts reconciled	34	34	34	34	35



UPCOMING PROJECTS

- Complete the implementation of new module in Gravity for debt management
- Gravity application version update

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Professional Development for all officers
- Industrial Fire Fighting training at Texas A&M
- COAST Team Training
- UTMB Active Shooter Event
- ESO Training

ACCIDENT JAWS ROLLOVER RESCUE	1	0.1%
ACCIDENT MAJOR	56	7.1%
ASSIST BY EMS	1	0.1%
ASSIST BY FIRE	92	11.7%
BOAT CALL	1	0.1%
CARDIAC OR RESPIRATORY ARREST	2	0.3%
DROWNING / DIVING / SCUBA ACC	8	1.0%
DUMPSTER TRASH FIRE	2	0.3%
ELECTRICAL PROBLEMS SPARKS	11	1.4%
FIRE ALARM	126	16.0%
FIRE OUTSIDE	10	1.3%
FIRST RESPONDERS	348	44.3%
GAS LINE BREAK LEAK	1	0.1%
GRASS	1	0.1%
HAZMAT	1	0.1%
PENETRATING TRAUMA	1	0.1%
POWER LINES DOWN TRANSFORMER	16	2.0%
RESCUE	12	1.5%
SMELL OF SMOKE GAS INSIDE	9	1.1%
SMELL OF SMOKE GAS OUTSIDE	14	1.8%
STRUCTURE FIRE	14	1.8%
UNCONSCIOUS	56	7.1%
VEHICLE FIRE	3	0.4%
Total:	786	100.0%



UPCOMING PROJECTS

- Water rescue training
- Hurricane assignments and training
- Budget meetings FY 2023-2024
- Various company level inspections
- Renewal of GEMS contract



LAST MONTH'S ACCOMPLISHMENTS

FLEET

- Total rolling stock count - 605
- Mechanics worked on
- Total pieces of assets with work orders - 236
- Total work orders - 522
- Number of work orders with specific repair reasons.
- Repairs from PM's Services - 66
- General Repairs - 511
- Accident Repairs - 15
- Other Repairs - 10
- Road Calls - 64
- Add On Item - 5
- Preventive Maintenance Services - 282
- Non-Vehicle Repair - 20
- Provided 62,090 gallons of fuel for the city and outside organizations.
- City gallons \ 42,431
- Galveston County gallons \ 5,909
- Parks Board gallons \ 5,766
- Port of Galveston gallons \ 3,587
- Jamaica Beach gallons \ 620
- Bayou Vista gallons \ 633
- Galv County Health District \ 3,141
- New decals for older fleet vehicles with new designs.
- Fourth steel wheel trolley under restoration by GOMACO Trolley Company.
- Updating older GPS systems in some city units.



UPCOMING PROJECTS

- Continue installation of new GPS systems in all city units.
- Continue restoration of the steel wheel trolley by GOMACO Trolley Company.
- Twelve new Police Tahoe's being dressed out for delivery soon.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- **Financial Management** – Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- **Staff submitted the Cash on Hand Report**
- **Tenant-Based Rental Assistance Program:** To date, assisted a total of 77 LMI households with rental assistance for one (1) year and security deposit
- **Staff performed two (2) Housing Quality Standards inspections**
- **Staff determined three (3) low-income households eligible for assistance**
- **Staff received applications and are processing intake reviews**
- **Davis-Bacon** – Staff conducted a Pre-construction meeting for the lobby redesign projects at the recreation centers
- **HUD Semi-Annual Report** – Staff submitted to HUD the Semi-Annual Labor Standards Enforcement Report. This report consist of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works
- **Staff submitted to HUD the Semi-Annual Contractor & Subcontractor Activity Report.** This report identifies all contracts that were awarded with CDBG and HOME funds.
- **Monitoring Review** – Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- **Entered all project accomplishments into HUD's Integrated Disbursement and Information System**
- **Staff disseminated Fair Housing information to Community Stakeholders by posting flyers in both recreation centers and on social media websites**
- **Staff placed an advertisement in the Galveston Daily Newspaper to recognize Fair Housing month**
- **Staff received a Fair Housing Proclamation**
- **Staff did a resolution for HUD to name the City Manager, the Director of Grants & Housing, or their designees to execute all required environmental review documents pertaining to CDBG**
- **Provided assistance for 94 homeowners with housing information, 25 homebuyers for homebuyer assistance program, 67 inquiries for Galveston County housing program, and over 160 phone inquiries for rental assistance**
- **Staff attended the City of Galveston Leadership Training course at Galveston College, participated in a Fair Housing & data use training webinars**
- **Attended the Gulf Coast Homeless Coalition monthly meeting**



UPCOMING PROJECTS

- 2021 Street Repaving Project – (HUD Regulatory Requirement)
- Complete the additional environmental review process for completion of the project
- 2023 Action Plan – (HUD Regulatory Requirement)
- Planning and consultation for the proposed 2023 CDBG and HOME Program Year projects
- Financial Management – (HUD Regulatory Requirement)
- Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit
- Homebuyer Assistance Program (HAP) – (HUD Regulatory Requirement)
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Monitoring Review – (HUD Regulatory Requirement)
- Staff will conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Staff will enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in HUD training webinars
- Public Outreach
- Staff will attend the Gulf Coast Homeless Coalition monthly meeting

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held Civil Service Exams for Lateral Police Officers.
- Held two New Hire Orientations. Thirty Six (36) New Employees- 1 Executive Director, 1 Architectural Project Manager, 1 Civilian Paramedic, 1 Asst. Coastal Resource Manager, 1 Public Transportation Supervisor, 3 Firefighters, 1 Transit Operator, 1 Sr. Administrative Assistant, 6 Telecommunicators, 1 D/C Technician II, 1Sr. Heavy Equipment Operator, 1 D/C Technician I, 1 Administrative Assistant, 1 Automotive Parts Tech, 1 Solid Waste Collector, 4 Water Fitness Instructors, 1 Gate Attendant, 2 Recreation Aides and 13 Lifeguards
- Attend the 16th Annual Oceans of Opportunities, “Waves of Change” job fair as part of the recruitment initiative to fill all City job vacancies.
- Hosted site visit for Nationwide Insurance to provide assistance to employees with additional retirement plan options.
- Hosted and Presented Galveston College Leadership Course 1 “Understanding the HR Function: Managing Human Assets”
- Hosted Virtual Health Benefits Plan Board Meetings.
- Conducted Harassment Training for Fire department personnel.
- Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings.
- Continue support of City Departments in filling job vacancies.



UPCOMING PROJECTS

- New Hire Orientation
- Continue support of City Departments in filling job vacancies.

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
- Blacklisting 7 addresses/domains related to phishing or spam.
- Responded to 4 public information requests
- Created and configured 6 new NetMotion Servers and upgraded to version 12
- Placed 12 new UPS's into network closets around the city
- Tier 1 support completed 203 technical support tickets
- Ran temporary infrastructure and relocated Parks staff to temporary working locations
- Completed cellular device audit
- Auctioned remaining surplus desktop equipment
- Developed and/or modified 7 custom reports for various departments
- Continued activities on other open projects



UPCOMING PROJECTS

- Continue activities related to the completion of a needs assessment project for the Police Department RMS/CAD system replacement project
- Project activities on the AMI project
- Project activities for the ERP system replacement project and release of the RFP
- Project efforts on the IT service desk replacement software solution
- Project activities on the drainage assessment project and rate fee project
- Project activities on the Accela software system changes project
- Project activities on the Laserfiche software system changes project
- Project activities on the VUEWorks software system upgrade project
- Project activities on the citywide security camera needs assessment and update project
- Project initiatives to replace secure 32 with Intellectcheck and place new solution into productive use
- Complete UPS project
- Complete project activities on the RM204 audio upgrade project

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed twelve (12) GIS map and data requests consisting of seventeen hundred and sixty-four (1764) items:
- Updated sanitary sewer overflows layer with January's overflow
- Easements - Created an Easement featureclass to hold the easements digitized from plats and records.
- Easements – Entered/digitized 1688 easements
- Abandonments - entered/digitized 38 City of Galveston ROW abandonments from ordinances.
- Short Term Rental Restricted Areas (subdivisions) - Updated short term rental restricted areas feature class, added and calculated source field.
- PW Internal Map - Updated popups for Water, SanSew, StormSew and AMI Meters popups with more descriptive headers.
- Stormwater Beta - data is from the drainage master plan consultant. Loaded into enterprise database and published to the internal PW map
- Pavement Conditions Beta - Received data from pavement vendor. Loaded into enterprise database and published to the internal PW map
- AMI Line Survey Meters - Updated featureclass with new data from vendor
- Created list of parcel land use counts by City Council District
- Completed six (6) GIS Support requests consisting of twenty-seven (27) items:
- Created 2 Portal accounts
- ArcGIS Field Maps - Installed Field Maps on Fire Captain's phone and loaded offline map
- Talked user through a query
- Helped GIS user with database connection issue
- Provided Beach Vehicular lengths - Linear Distances of "on beach" vehicular access
- ESRI Credits - Increased GPD's ESRI Credits for data analysis.
- Remove ten (10) users from Portal, AGOL and GIS Databases
- Ongoing Projects
- City Abandonments
- Researching the public records and Laserfiche, downloading abandonments, digitizing and publishing to GIS Portal
- City Easements
- Researching the public records, plats, downloading easements, digitizing and publishing to GIS Portal
- VUEWorks Upgrade
- Testing WorkforceVUE's new functionality
- ArcGIS server upgrade 10.9.1
- Hurricane Preparations



UPCOMING PROJECTS

- Hurricane Preparations

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 15,247](#)
- [Seawall route: 2287](#)
- [Streetcar: 2465](#)
- [Charter: 2, Charter Billing: \\$450](#)
- [Island Transit Monthly Report](#)



UPCOMING PROJECTS

- **Continue operations**

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Continue to Assist Citizens in Locating Family Plots at All City Owned Cemeteries
- Continue to clean graffiti in parks and playgrounds
- Continued marking all baseball and softball fields daily for league play.
- Installed new fence at Hooper Field
- Resurfaced tennis courts at Lindale Park
- Assisted with Better Parks for Galveston Fund-raiser
- Deliver park benches for Tall Ships and Grand Kids Festival
- Daniel Thomas, Parks Superintendent, became a Certified Pool Operator



UPCOMING PROJECTS

- Trimming palm trees down Broadway
- Renovating Hooper Field (fencing, bleaches and lighting)
- Run electrical and install lighting on palm trees at Menard Park
- Water fountain restoration project at Kemper Park
- Bid Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- McGuire-Dent Membership Totals:
 - o Adults: 2563
 - o Seniors: 1266
 - o Youth: 908
 - o Military: 369
 - o Daily Pass (Adults & Seniors): 137
 - o City Employee Passes (All Access to Pool and Parks): 93
- Wright Cuney Membership Totals:
 - o Adults: 585
 - o Seniors: 149
 - o Youth: 657
- Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Parks and Recreation Advisory Board, Tree Committee and Galveston Ukulele Society.
- Continued After School Youth Programs & Adult/Senior Programs during Day
- Met with the Children's Center on partnering for youth programs in summer.
- Staff attended "Disaster Finance Training"
- Staff attended "Certified Pool Operator"
- Co-hosted "A Party for the Parks" with Better Parks for Galveston and honoring David O'Neal
- Hosted Adopt-A-Beach Cleanup on April 22
- Continued planning for the 2024 Texas Recreation and Park Society Institute, hosted in Galveston



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Recreation Management Software RFP
- Cultural Arts Consultant RFP

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Opened Pool on April 8th.
- Hosted In water Easter Egg hunt, sponsored by Coastal Community Federal Credit Union through Better Parks for Galveston
- UTMB donated funds to Better Parks for Galveston to Sponsor Shirts and Swim Caps for Sea Turtles Swim Team
- Recruited at local high schools and Galveston college.
- Trained Approximately 12 Lifeguards
- Started the season with 12 lifeguards on staff.
- Interviewed and Hired 2 Pool Cashiers
- Trained Pool Cashiers and Returning Guard staff
- Opened Lap Pool 6a-2p & 4p-6p on weekdays. 7a-6p on Weekends
- Staff Attended CPO Training
- Held Session 1 and 2 of Spring swim lessons with a total of 36 participants
- Current Memberships: Adult – 373, Child – 114, Senior – 214, Military – 32, Water Aerobics -92, City Employee 93
- Average Daily Attendance for month:159
- Pool Transactions for March. Memberships \$14,417.00, Activities & Programs \$4095.00, Concessions \$344.25, Rentals \$770.00, Training Classes \$100.00, Expense Reimbursement \$72.00
- Pocket Park 1
- Hired 1 Gate Attendant
- Opened Pocket Park Monday – Thursday 8am-6pm, Friday -Sunday 7am-7pm
- Daily Beach Transactions:\$18,888
- Season Passes Sold: \$2300.00
- Total Revenue: \$21,188.00



UPCOMING PROJECTS

- Plan for upcoming events department wide
- Overhaul and update acid room
- Deck cover for party deck

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Welcomed Hunter Cummings as the new Deputy Coastal Resources Manager
- Held a workshop with the Planning Commission on the Beachfront Construction/Dune Protection Permit process and wetland regulations
- Held eight Pre-Development Meetings
- Catherine Gorman presented at the Houston-Galveston Area Council Bringing Back Main Street Roundtable
- Landmark Commission:
 - 23LC-014 2426 Ave C Certificate of Appropriateness for Window Replacement
 - 23LC-015 1509 Ave C Certificate of Appropriateness for Shutters
 - 23LC-016 1320 Ave F Certificate of Appropriateness for Rear Deck Addition
 - 23LC-017 2818 Ave R Landmark designation
 - 23LC-018 811 12th Certificate of Appropriateness for Front Porch Modifications
 - 23LC-019 514 17th Tax Verification
 - 23LC-020 1622 Ave H Certificate of Appropriateness for Addition
- Planning Commission:
 - 23P-031 2818 Ave R Landmark designation
 - 23P-032 11523 Beachside Single Family Beachfront home
- 23P-033 11628 Sportsman Abandonment
- Zoning Board of Adjustment:
 - 23Z-004 4020 Las Palmas Special exception - front yard
- Beachfront Construction/Dune Protection Permits:
 - 23BF-026 4208 Vista Single-family home
 - 23BF-027 19611 Shores Dune Walkover
- Administrative Approvals:
 - 23LTU-004 2327 Ave G Tables and chairs
 - 23PLAT-00010 2516 Ave C Replat 4 into 1
 - 23PLAT-00011 2554 Seaside Replat 3 into 2
 - 23PLAT-00012 12106 Stewart Replat 2 into 2 (moving lot line)
 - 23PLAT-00013 10525 FM 3005 Minor Plat to formally establish a plat for unrecorded lot
 - 23PLAT-00014 4502 Ave R 1 into 3 in Commercial zoning
 - 23PLAT-00015 9680 Airway Replat - Two Lots to One Lot

•	23PLM-00090	2028	Ave B	Concession - Carriage Haus Creamery
•	23PLM-00091	3702	Ave H	Coin-ops
•	23PLM-00092	820	51st	2023 renewal
•	23PLM-00093	0	East Beach	Zoning Analysis "B"
•	23PLM-00094	2826	Ave J	2023 Renewal
•	23PLM-00095	2302	Ave B	Saengerfest Concession - Baywater Dolphin Tours
•	23PLM-00096	2816	Ave R 1/2	2023 renewals
•	23PLM-00097	2302	Ave B	2023 renewal
•	23PLM-00098	9402	Seawall	Coin-ops - Galveston Go Kart and Fun Center - Qty 27
•	23PLM-00099	2521	Ave G	Concession - Corduroy
•	23PLM-00100	1017	61st	Coin-Ops
•	23PLM-00101	6026	Seawall	Coin-ops - Qty 2
•	23PLM-00102	2702	Ave D	Temp concession for 05/25/2023 only
•	23PLM-00103	3510	AVE F	Zoning Verification Letter
•	23PLM-00104	3015	Ave D	Peddler
•	23PLM-00105	4217	Ave M	Zoning Letter
•	23PLM-00106	2301	Ave J	Coin-Ops - Qty - 5 - Galveston Washeteria
•	23PLM-00107	4161	pointe west drive	Temporary Concession
•	23PLM-00108	2428	Ave O	Tree removal - 2 trees
•	23PLM-00109	2501	Seawall	coin-ops (Pleasure Pier arcade)
•	CZC2023-07	708	HOLIDAY DRIVE	Certificate of Zoning Compliance - Chilangos Brothers Taco Shop, LLC
•	CZC2023-08	2610	Ave D	Certificate of Zoning Compliance for Sacred Spur Carriage Company
•	CZC2023-09	4229	13 Mile	Certificate of Zoning Compliance for Beachsiders Bar
•	CZC2023-10	7707	Harborside	Certificate of Zoning Compliance for Office/Self Storage/Outdoor Storage mixed-use site



POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- 760 crime reports generated
- 5905 calls for service
- 518 arrests

COAST Team update:

- Began meeting with the Gulf Coast Homeless Coalition concerning the unsheltered (homeless) population of Galveston. As a part of the COAST Team's mission, the joint goal is to expand the services available for our unsheltered (homeless) mental health consumers. Meetings and collaboration will continue.
- 114 Calls for service

Community Service Related Outreach:

- The department continues meetings with city staff on ways to improve the Citizens Police Academy to include fellowship with city leaders as a class.
- The J1 Exchange program will be in full effect starting May 1st. There are 1000+ students expected this year. Special Operations will continue to provide a safety seminar for all the students as well.
- This month was the first month that a refresher course was offered to the members of the CPAAA. This month's refresher course was "What to do to Combat an Active Shooter", presented by Sgt. N. Alawar. There were 31 members in attendance.
- Successfully coordinated law enforcement efforts for the Tall Ships America Celebration as well as the Ironman Triathlon. Additionally assisted with the launch of the Farmers Market Mile, an event set to raise funds for the betterment of gardening and natural growing of food for the youth.
- Coordinated a meet and greet for the children of Galveston at the Annual Grand Kids Festival. I, alongside a few members of our GCPAAA, greeted and entertained over a thousand children at the event.



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Processed 141.13 tons of recyclable materials. Including 83.35 tons of paper, cardboard, and plastic, 17.78 tons of glass, 10 tons of re-purposed concrete, and 23.98 tons of mixed metals.
- Received \$19,067.49 in commodity rebates.
- The Recycling Center had an estimated 20,014 visitors to the recycling center for the month of April.
- Provided curbside service to 217 community members and added 3 new residents to the curbside service program.
- Continued optimization of the Recycling Center.
- Continued providing recycling collection support to both The Rosenberg Library and Shriener's Hospital.
- Completed weekly-pickup services of all Internal City Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter Schools in Galveston, and GISD Admin Offices.
- Continued to support the city-wide meter replacement project by processing 1.41 tons of "dirty" water meters into a "clean" capacity for recycling purposes.
- Provided recycling collection support to an ATC Around
- the Corner Event, celebrating Earth Day.
- Re-purposed several loads of donated construction materials (wood) that were destined for the landfill, to make on-site improvements to the floors, walls, and exterior of our break-room areas, most of which had been damaged by inclement weather, water, and high winds. We will continue to make improvements to these areas; both structurally and aesthetically increasing their life cycle.
- Re-purposed donated barricades that were meant for destruction, and 18-wheeler tires to construct a new barrier, dividing the processing area from the staging area. This barricade was also a free-of-cost solution for replacing several chain-link fence panels that had been damaged in 2017 and early 2020.
- In April, the Recycling division also hosted "Shred Day" as part of our Clean Galveston initiative for Earth Day. This event saw over 14 tons of shredded paper

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 33 water taps and 33 sewer taps
- Repaired 83 distribution system leaks, investigated 7 property owner leaks, and responded to 13 low water pressure complaints.
- Line cleaning crews have cleaned 16,269 feet of collection system sewer main; removing 42,708 pounds of debris.
- SL-RAT crew have inspected 7 manholes and surveyed 2,700 feet of sanitary sewer lines.
- Hydrant crew has inspected and repaired 116 hydrants.



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/replacing hydrants around the Airport and Campeche Cove.
- The Manhole repair crew is repairing manholes in the Terramar Sewer Shed and contractors will be rehabbing 6 additional manholes on 46th Street.
- The valve exercising crew will begin proactive measures in the Terramar Neighborhood.



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Installed 15 culverts
- Mowed 126,025 liner feet of ditches
- Crews have cleaned 9,610 feet of storm drains and inlets
- Crews repaired 4 bridge blocks
- Patched 108 potholes
- Completed 48 utility cuts
- IDC crew completed 5 jobs
- Swept 4 miles of streets
- Paved 9 blocks of streets (~4,250 linear feet)



UPCOMING PROJECTS

- Complete the Gulf Village paving project
- Mowing drainage ditches in Bay Harbor

TRAFFIC



LAST MONTH'S ACCOMPLISHMENTS

- Completed lighting repair on Avenues O and P.
- Installed street ID signs with block numbers and stop bars on Pine, Yaupon, Yucca, Oak, Cypress and Sycamore
- Began installing new street ID signs with block numbers on Broadway



UPCOMING PROJECTS

- Complete installation of new street ID signs on Broadway
- Resume illuminated street ID sign repair on Broadway
- Install new street ID signs, stop bars and pavement markings in Bay Harbor
- Special Event Iron Man Triathlon

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation provided service for Clean Galveston, collecting 87.88 tons (175,760. lbs) of garbage. We also Collected 281 Tires, and 32 Tv's.
- Sanitation crews completed 785 total requests for service.
- Sanitation crews made 470 trips to the Transfer Station.
- Deposited 2,340.57 tons (4,681,140. lbs) of trash/garbage at the Transfer Station.



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- **Industrial Development Corporation (IDC) Funding Request:**
- On April 4, 2023, airport staff updated the IDC Board on three projects and requested assistance in funding the 10% match for the \$5.8 million grant. The projects include Taxiway E Realignment, Apron Reconstruction, & Airfield Drainage projects.
- **FAA 5010 Inspection:** On April 6, 2023, Randy Collier with Aerologic, LLC performed a 5010 inspection to update airport information, pavement, and marking conditions, identify all obstructions in or near the airport and update operations and based aircraft numbers. The only discrepancy noted was that runway and taxiway signage are faded, and he recommended we replace them.
- **Airport Advisory Committee Meeting:** The Airport Advisory Committee met at noon on April 11, 2023, for their regularly scheduled meeting. The Committee discussed marking for the proposed turf landing strip, the status of various projects, and receiving the monthly fuel, operations, and budget reports.
- **2023 Texas Aviation Conference:** Airport staff attended the TxDOT Aviation Conference at Moody Gardens from April 12 through April 14, 2023. Discussion topics included the Texas Airport System Plan, legislative updates affecting airports, airport compliance, and an update on TxDOT/FAA funding programs.
- **Monthly Airport Information Request:** We handled 35 requests for information related to airport operations in March.
- **Airline service:** 23
- **Aircraft Rental:** 0
- **Flight Instruction:** 1
- **Lease Hangar Space:** 2
- **Vehicle parking:** 0
- **Complaints:** 0
- ***Other:** 9 *Other includes shuttle service, employment, office space rental, drones, rainfall amounts, fees, and restaurants requests

SCHOLES AIRPORT



UPCOMING PROJECTS

- **Industrial Development Corporation (IDC) Funding Request:** On May 2, 2023, airport staff will request IDC approval of a resolution and a funding agreement between the IDC and the City of Galveston to fund the 10% match of \$580,000 for the \$5.8 million grant. The projects include Taxiway E Realignment, Apron Reconstruction, & Airfield Drainage projects.
- **TxDOT Project 2312GLVST:** This project is for engineering and design services for Runway Safety Area Improvements for Runway 14. We anticipate that our engineering firm, Lochner, will receive the Notice to Proceed from TxDOT Aviation in May 2023.



VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)